



Application for Employment

Please Print In Blue or Black Ink

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religious persuasion, marital status, political belief, or disability that does not prohibit performance of essential job functions.

Position Applied For: \_\_\_\_\_ Date: \_\_\_\_\_

I. Personal Information

Name: Last First Middle

Present Address: Street City, State Zip

Permanent Address (if different than above)

Social Security Number Telephone (include area code)

Date of Birth Driver's License Number

E-mail Address

NOTE: Federal law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identity (valid driver's license, birth certificate, Green Card, etc.) within three days of being hired. Failure to submit such proof within the required time shall result in immediate employment termination.

1. Is there any information we would need about your name or use of another name for us to be able to check your work record? If so, please specify. \_\_\_\_\_

2. Do you have any relatives who are presently (or have formerly been) employed by STARBASE? \_\_\_\_\_

3. How were you referred to STARBASE? \_\_\_\_\_

4. Have you ever been convicted of a felony? [ ] Yes [ ] No If yes, please explain. \_\_\_\_\_

II. Educational History

Table with 3 columns: School Name/Location, Years Completed, Degree/Diploma. Rows include High School, College, Tech. Training, and Other.

### III. Teaching Certification (If applicable)

Type of Certificate	Issuing State	Date of Expiration
1. _____	_____	_____
2. _____	_____	_____

### IV. Employment Record (Please include all employment for the last five years.)

1. _____ Company Name (Current or Most Recent Employer)	_____
_____	Position Held
_____	_____
Address	Dates Employed
_____	_____
Manager/Supervisor	Telephone (include area code)
_____	_____
Reason For Leaving	Wage/Salary
_____	_____
2. _____ Company Name	_____
_____	Position Held
_____	_____
Address	Dates Employed
_____	_____
Manager/Supervisor	Telephone (include area code)
_____	_____
Reason For Leaving	Wage/Salary
_____	_____
3. _____ Company Name	_____
_____	Position Held
_____	_____
Address	Dates Employed
_____	_____
Manager/Supervisor	Telephone (include area code)
_____	_____
Reason For Leaving	Wage/Salary
_____	_____

**NOTE:** Use a separate sheet to list additional employers, if necessary. We may contact all of the employers listed on this application unless you specifically exclude them below. Please list any employers you do not want us to contact and your reason for the exclusion:

_____	_____
(Employer's Name)	Reason
_____	_____
(Employer's Name)	Reason

## V. References (Please do not include relatives.)

1.	_____ Name	_____ Telephone (include area code)
	_____ Occupation	
2.	_____ Name	_____ Telephone (include area code)
	_____ Occupation	
3.	_____ Name	_____ Telephone (include area code)
	_____ Occupation	

## VI. Work Availability

1. When will you be available to begin work? \_\_\_\_\_
2. Do you have any objection to working overtime?  Yes  No
3. Can you work overtime without prior notice?  Yes  No
4. Can you work on Saturday?  Yes  No
5. Can you work on Sunday?  Yes  No
6. Can you travel if required by this position?  Yes  No

## VII. Background Check Authorization

I hereby authorize STARBASE, Inc. to investigate my background for the purpose of evaluating whether I am qualified for the position for which I am applying, including any criminal records which may prevent me from employment. I understand that STARBASE, Inc. may utilize an outside firm or firms to assist in checking such information. I specifically authorize such a background check. I also understand that I may withhold my permission by not signing below and that by not signing, STARBASE will not proceed with a background check, and my application for employment will be withdrawn for further consideration.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Name (Printed)Date

\_\_\_\_\_  
Date of Birth

*All employment and compensation with STARBASE is "at will," which means that your employment, should you be hired, can be terminated with or without cause, and with or without notice, at any time, at the option of either STARBASE or yourself, except as otherwise provided by law.*